COMMITTEE TASK LIST

Here’s what we will need from you (see following pages for details).

(✓ box after you’ve completed)                      Due Date:

☐ Choose and Return Invitation Input by:, Cover Greeting, Committee Letter and Special Requests

☐ Return Committee Fund Request Form by:

☐ Provide details on committee coordinated events by: (i.e. picnic, golf tournament, brunch)

☐ Return Teacher Invitation request by:

☐ Check Alumni Web Sites and Notify Classmates:

☐ Call Classmates from the “Calling List” Report by:

☐ Attend Workshop:

☐ Committee Procured Advertising needed by:

☐ Table Centerpiece Choice needed by:

☐ Program Outline needed by:

☐ Greeter Schedule needed by:

☐ Music Requests needed by:

☐ Reunion-Night Handout needed by:

☐ Memory Book “Committee Pages” needed by:

☐ Return RWC Questionnaire:
**CUSTOMIZING YOUR INVITATION**

**COVER GREETING** will appear on the front panel of the invitation.

**REUNION DETAILS** will appear on the inside front panel.

**COMMITTEE LETTER** will appear on the back of the right panel at the top.

**PRICING & MEMENTO** information will appear on the inside center panel.

**OTHER ACTIVITIES** such as family picnic, golf, school tour, etc. will appear on back. If no other activities are planned, school mascot will appear.

**SPECIAL REQUEST TEXT** will appear on the inside right panel.

A sample invitation can be found in Chapter 7.
INVITATION: COVER GREETING

This greeting goes on the front of the invitation. It is the first thing that a classmate receiving the invitation will see when they open the envelope. Choose one of the following or write your own.

If one has not been chosen by the date indicated on the Committee Task List at the front of this chapter, greeting #1 will be used on the invite.

☐ 1. Can You Believe
   It’s Been 10 Years?

☐ 2. How Time Flies…
   It’s Class Reunion Time!

☐ 3. The Party You’ve Been Waiting For...
   Our Class Reunion!

☐ 4. It’s Class Reunion Time...
   Share the Memories and Renew Friendships

☐ 5. (Committee’s own, please attach)

NOTE: Attached is the logo we will be using on the back of your invitation and cover of your memory book (if app). If you would like something different, please send it in with this form or email it to us. We need a black & white, good quality original (no faxes).
INVITATION: COMMITTEE LETTER

This letter is a personal invitation from the committee to the classmate. It will be on the left-hand panel of the invitation. Please choose one of the following or write your own. Unless specifically requested, committee member names will not be listed in the letter.

If you haven't made a selection by the date indicated on the Committee Task at the front of this chapter, we'll insert letter #1.

#1  Dear Classmate,

As the planning committee for the class of 1998, we would like to invite you all to a celebration of our Ten Year High School Reunion! We hope, with this advance notice, you're able to make plans to attend a weekend’s worth of activities.

We're sure that the past ten years have brought a whole variety of events and experiences into our lives. None of us are the same person we were that June night in '98 when we received our diploma and walked off the gym platform and onto the stage of life. Each of us has grown and changed. Each has discovered the complexities beyond our high school halls. So, come as you are, not as you were, and join with us in celebration of the friendships that have shaped us and the memories that remain. You'll be missed if you don't show, so come and help make this a reunion to remember.

See you there!
Class of '98 Reunion Committee

#2  Dear Classmate,

It's reunion time! Believe it or not, we're getting ready to celebrate our Twenty Year Reunion. Don't panic! No need to schedule liposuction, get a Rogaine prescription, or borrow pictures of your neighbor's kids to pass off as your own. Just mark your calendar for the evening of August 16th for some fun!

Please respond as quickly as possible to confirm your reservations. If you can locate any of the people on the “Missing” list, we would appreciate the help. We want to notify everyone so they have a chance to attend. You'll be missed if you don't show, so come and help make this a reunion to remember!

Come as you are, come as you aren't, come as you wish you were!!
Looking forward to seeing you!
Class of '88 Reunion Committee

Reunions With Class, Inc. (425) 644-1044 - FAX (425) 644-0691
P.O. Box 40527 Bellevue, WA 98015
email: info@ReunionsWithClass.com
www.ReunionsWithClass.com
Sure, we have all heard of Thirty Year Class Reunions, but we never really thought it would happen to us. Well, here it comes! A small group of slightly twisted people have gotten together, called ourselves the Reunion Committee and, over several ‘decaf-double-tall-non-fat-no-foam lattes’ at Starbucks, have endeavored to make it a reality. Things have fallen into place in a surprisingly organized fashion.

The idea is to come, have fun, tell a few lies and renew old friendships with the other Bulldogs that made Garfield the legend that it is. You’ll be missed if you don’t show, so come and help make this a reunion to remember!

Your Class of 1978 Reunion Committee

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Reunion. Re-unite. Hang out and have a good time. Dust off the yearbook and indulge in a little nostalgia. Sure, society is moving at the speed of the Internet – but for a weekend we can be Roughriders again. Our biggest concern can be what we’re going to do when we grow up.

Put aside everything you’ve ever imagined about reunions. This isn’t Hollywood – we’re not re-enacting “Gross Pointe Blank” or the latest reality show. This night is just for us.

Enjoy catching up with people you’ve lost track of over the years. Enjoy some downtime with good food and drink. Don’t stress out about the details, it’s all very casual.

Your timely response is appreciated – don’t wait until the 11th hour like you did in high school. Also, if you can locate anyone on the “Missing” list, please pass the information on to Reunions With Class. We want to do our best to notify everyone so they have a chance to attend.

Hope to see you all there!

Class of ’98 Reunion Committee

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If you were given the chance to re-do your high school years would you make the same choices? Would you be in the same clique? Would you go back to your old job at Diamond Jim’s or Royal Fork? Would you still listen to Supertramp, Earth Wind and Fire and Van Halen? Would you rent that orange tuxedo to match your date’s Gunne Sax for that Formal Tolo at the Bicentennial Pavilion? Would you still think late arrival, early dismissal and T.A. for Mr. Lightfoot was the perfect schedule?

Hopefully, there would still be half day and free tickets for Fair Day, Herfy’s after the football games, Mr. Larson shooting moles in his chemistry class, Mr. Hannula driving his team on to another 20 years of undefeated swimming victories and an attendance secretary who allows 18 year olds to write their own “please excuse” notes.

Thankfully you will not be made to repeat those tumultuously golden years…but, you can get together with a bunch of people who will not only know what you’re talking about but will enjoy reminding you of those things long forgotten. And even better, those people are now 38 and able to hold conversations with you even if you weren’t in their clique!

We’re looking forward to seeing you at our reunion - come join us!

Your Reunion Committee

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email: info@ReunionsWithClass.com
www.ReunionsWithClass.com
Dear Classmate:

It has come to our attention that it is time to get together. Yes, the decade long wait has ended. The official 20-Year Reunion date, site and agenda are set; the opportunity to once again lose weight, get yourself in shape, and reconnect to our pasts is here.

This reunion could be the best yet! We (the committee) have chosen a spectacular casual venue, along with a low-key schedule of events that will allow for much talk, and very little stress.

Please mark your calendars now and keep a spot open to enjoy reminiscing, reconnecting, or apologizing as you see fit. We were all “in it together” then. Let’s see to it that we are all “in it together” again for what will surely be an evening worth remembering.

Looking forward to looking back with you!

Your Class of 1988 Reunion Committee

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Dear Classmate,

Remember when we were high school seniors and thought we knew it all? Remember your parents telling you to really enjoy life now because it will be so different when you’re a “grown-up?” Can you finally admit they were right?!

These and many other amazing insights are yours for the pondering as we gather together to celebrate our Twenty Year High School Reunion! This weekend is all about re-connecting with old friends and enjoying some food and drink with a bunch of other Ballard Beavers who know what real ’80s living was about! This reunion is not about “Who’s Who” or “Who’s wearing what” --- it’s about real people and real life and it’s going to be real fun! You’ll be missed if you don’t show, so come and help make this a reunion to remember!

Looking forward to seeing you!

Your Class of ’88 Reunion Committee

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Dear Classmate,  
(Note- this letter requires you, the committee, to re-write with applicable copy)

As unbelievable as it seems, it was 30 years ago in June that we marched out of Hec Ed Pavilion and went out into the world – a group of confident and naive 18 year olds seeking life’s next journey. Left behind were childhood memories of Clyde Hill, Medina, Woodridge, Enetai and other Bellevue neighborhoods. State championship jackets, musical instruments, drill team uniforms and prized school possessions took an unfamiliar place in the attic. And the visions and sounds of school clubs and bands, teachers like Sherbrooke and Seidel, among many others, were left to photo albums, yearbooks and BHS folklore.

The time has come, once again, to reconnect, reminisce and honor the years we all shared. Everyone has busy lives these days and you may feel like you already keep in touch with those you want to see. But there are people who would like to see you! Looking back can be fun, and moving forward with the knowledge that you never were alone on the journey might be the best reward for coming to this reunion.

Mark your calendar, make your arrangements, you will not be disappointed. You will be missed if you don’t attend so come be a part of this once in a decade event.

Your Reunion Committee

---

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INVITATION: SPECIAL REQUESTS

The invitation is also the time to indicate special requests from the committee, such as memorabilia wanted, video or slide show information, volunteers needed, scholarship details, information on golf, etc. Please check the box for any of the following messages you’d like included in your invitation.

Return to RWC by the date indicated on the Committee Task List at the front of this chapter.

☐ DOOR PRIZES: If your business or affiliations have anything to donate for use as a door prize, or would like to make a cash contribution, it would be greatly appreciated. Please contact: __________________________ at ( ) ____________ or email __________________. Donors will be recognized at the reunion.

☐ MEMORABILIA: We will have a memorabilia display Saturday night and invite you to share your old photos, mementos, cheer uniforms, school newspapers, etc. Please contact __________________________ at ( ) ____________ or email __________________ to coordinate. Be sure to put your name on the items and pick them up at the end of the night.

☐ PHOTO COLLAGE: We would love to put together a photo presentation for our reunion, so dig through your old photos from high school and send them our way. If you can scan them, great! Just email them to: __________________________. Otherwise, write your name and address on the back and mail them to: __________________________ (fill in name/address).

Please send photos in by June 14. We will return them to you the night of the reunion. Please identify who is in the picture. We want a good representation of the class! And remember – we can’t do this without you! So take a minute and find a photo!

☐ VOLUNTEERS: We want your help. If anyone is interested in helping out with the reunion, please contact __________________________ at ( ) ____________ or email __________________.

We meet about once every six weeks, laugh a bunch, and try to organize the most enjoyable reunion possible. Please join us!

☐ GOLF EVENT: We are planning a golf (circle one: event, scramble, tournament) at __________________________ (include date and time if possible). Husbands, wives and significant others are welcome. If you are interested and would like more information, email __________________________ at __________________________ or call them at ( ) ____________.

(COMMITTEE NOTE: Golf events are completely handled by the committee).

☐ SCHOLARSHIPS: We’ve set aside some funds to contribute toward the ticket price for classmates facing a financial hardship. If you are interested in more information, please call Reunions With Class, Inc. for the details. Assistance is confidential.

This text block will automatically be included in your invitation proof:

☐ SPONSOR A CLASSMATE: If you are able to make a contribution, over and above the reunion package price, we will create a special “Reunion Fund” to help cover the cost for those unable to pay the full price of a ticket. Your contribution of any amount is much appreciated. Please include your donation on the enclosed reservation form.

If you are interested in information about utilizing this fund, please call Reunions With Class at 425-644-1044 for details. All arrangements will be kept confidential.

All special requests are the complete responsibility of the committee and some may require money (funds) to cover them. Reunions With Class does not include any funds for the committee’s special requests unless specifically requested.

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email: info@ReunionsWithClass.com
www.ReunionsWithClass.com
Committee Special Requests (previous page) which require funding are **not included** in the reunion package price.

If you have indicated a need for such a request: i.e., funding alumni scholarships, Audio/Visual equipment for reunion program, miscellaneous supplies or services, you must indicate how you will pay for these items.

**Return this form to RWC by the date indicated on the Committee Task List at the front of this chapter.** We’ll review your request and contact you if any adjustments are needed.

- Please add _____ ($1-$2) to the reunion package price for committee use.
  - With this money we plan to fund: _________________________________.
  - Reunions With Class will reimburse any unused dollars to the committee within 30 days post reunion, **providing the attendance goals have been achieved as outlined in the contract.**

- Our class has $_______ set aside for our reunion. We would like to use these dollars to fund _______________________________. If necessary (RWC to notify committee), we will send the required amount to Reunions With Class to keep on deposit. Reunions With Class will reimburse any unused dollars to the committee within 30 days post reunion.

- No committee funds are needed.

**SPECIAL NOTE:** **Audio/Visual equipment rental is the committee’s responsibility.** RWC has an LCD projector available to rent for $150. If you plan to rent equipment through RWC or the venue (sometimes possible), please contact Reunions With Class right away to secure it as our equipment is on a first-come, first-serve basis.
GOLF EVENT

If you have a member of your committee who is an avid golfer and knows of other classmates who enjoy the game, you may want to consider adding a golf event to your reunion festivities. Although this appeals to a small niche within your class, it can be a fun addition to the celebration.

The most successful golf events result from having a member of the committee willing to take on the responsibility of coordinating this event. Reunions With Class will publicize it in the invitation, but you’ll need to have an individual committee member do all the coordination, take care of the financial responsibilities and run the show.

Normally, we put very general information, i.e., the date and location into the reunion invitation. Classmates are instructed to contact the committee member in charge of the event for details. We have included a sample flyer that the golf coordinator could follow which shows the details they might want to include. He or she would be in charge of mailing this flyer to interested classmates. Some committees handle all the reservations via email and classmates just mail their check to the coordinator. It is up to you.

If you need any assistance in designing a flyer, we would be happy to help.
Juanita High School  
Class of 1970

WHAT?  
40 Year Reunion Golf Tournament  
Spouses or significant others welcome!

WHERE?  
Snoqualmie Falls Golf Course  
35109 Southeast Fish Hatchery Rd, Fall City  
(425) 392-1276

WHEN?  
Friday, August 13th, tee-off begins at 11:20 a.m.  
(register early to get the first tee times)

COST?  
$28.00 per person (includes green fees)

We have a limited number of tee times, so reserve early! 
Send in the registration form below no later than July 1st.

JHS '70 Golf Tournament Reservation Form

Name: ____________________________ Phone: ____________

Address: ________________________________

__________________________ (street)  
__________________________ (city)  
__________________________ (state)  
__________________________ (zip)

Number of Players _____ x $28.00 per person__________________________=$

Please list your preferred foursome:

1. ____________________________ 3. ____________________________
2. ____________________________ 4. ____________________________

Make checks payable to John Smith and mail to him at:  
1234 21st Ave SW, Kirkland, WA 98003  
Any questions, please contact John at 425-777-1122 (john@aol.com)
PICNIC INFORMATION

☐ Check box if you are not having a picnic.

If your class chooses to have a family picnic, you will need to make the reservation with the park of your choice. We have attached a list of local parks with their phone number and address listed. Most parks require a permit to rent the shelters, so once you decide on a location you should call them right away to take care of the paperwork. Reunions With Class will reimburse your committee up to $50 for the cost of the permit. (To receive the reimbursement, we’ll need a copy of the permit/receipt). If your permit exceeds $50, the committee is responsible for the difference.

*Picnic supplies, food, entertainment, etc. are the responsibility of the committee. If you will need funds to cover picnic expenses, this can be accomplished by increasing the ticket price slightly, provided we know ahead of time, before a ticket price has been set.

Most parks don’t book reservations until after the first of January, however, if you have a location in mind, you can call before and get cost information for budgeting.

We would like to list all the picnic details in the invitation. Please do your best to firm up the picnic information/reservation and return to RWC by the date indicated on the Committee Task List at the front of this chapter.

Date of Picnic:____________ Start Time: _______ End Time: _______ Ballfield included?

Location of Picnic (park name): ________________________________________ Shelter #____

Address of Picnic: ____________________________________________________________

Street                                                    City

Type of picnic:  Bring your own food ☐    Potluck ☐

Permit Cost: ____________________________ Receipt attached ☐

Is the committee providing anything for the picnic that could be included in the mailer? For example, food items, entertainment, games, face painting, clown, etc. If so, please list them below. (*see note)
PICNIC IDEAS

The picnic can be a very nice addition to your reunion. Hopefully the weather will be pleasant and people will still have some energy to attend. It’s always fun to see people in their “casual” attire and to see what their children look like! Although you have had a chance to get reacquainted earlier, it is still nice to have some activities available to make it easy for people to mingle. Here are some ideas:

- **Plan some games for the kids.** Gear the games to the appropriate ages. For very young children, bubble-blowing and finding candy in a hay bale are two good ones.

- **Plan adult or older child activities.** Sports are a great way to get people mixing. Bring volleyball or baseball equipment. Divide into teams - the high school football team vs. the basketball team. Alumni vs. spouses. One elementary school vs. another, etc.

- **Plan family-oriented games** such as water balloon toss, 3-legged races, gunnysack races, tug-o-war, etc. Some Parks Departments have game supplies available to rent for a minimal fee.

- **Hire a clown** to paint faces or tie balloons for the kids. Some clowns will do this for a donation or someone may have a teen who is willing to provide this service. Otherwise plan on $100+ for this service through a professional.

- **Put up the sign from the Reunion Celebration.** Make it easy for everyone to find the picnic. Attach school-colored balloons. Ask for the sign from your Event Manager the previous night.

- **Provide soda or McDonald’s juice for everyone.** The cooler and juice concentrate is available from McDonald’s as a service to the community at a very inexpensive price. Check your local restaurant.

- **Bring boats for water-skiing or innertubing** (if your picnic is near the water!)
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<td>425-257-8300</td>
<td>City of Everett</td>
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<td>Forest Park</td>
<td>902 East Mukilteo Blvd.</td>
<td>Everett</td>
<td>98203</td>
<td>425-257-8300</td>
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<td>Dash Point</td>
<td>5700 Southwest Dash Point Road</td>
<td>Federal Way</td>
<td>98023</td>
<td>888-226-7688</td>
<td>Washington State</td>
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<td>Steel Lake Park</td>
<td>2410 South 312th</td>
<td>Federal Way</td>
<td>98003</td>
<td>253-835-6964</td>
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<td>Lake Sammamish State Park</td>
<td>20606 Southeast 56th Street</td>
<td>Issaquah</td>
<td>98027</td>
<td>888-226-7688</td>
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<td>Veterans Memorial Park</td>
<td>120 2nd Avenue Northeast</td>
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<td>98027</td>
<td>425-837-3300</td>
<td>City of Issaquah</td>
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<td>Rhododendron Park</td>
<td>8910 Northeast 170th Street</td>
<td>Kenmore</td>
<td>98028</td>
<td>425-483-4089</td>
<td>City of Kenmore</td>
<td>Yes</td>
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<td>Morrill Meadow</td>
<td>10600 SE 248th Street</td>
<td>Kent</td>
<td>98031</td>
<td>253-856-5000</td>
<td>City of Kent</td>
<td>Yes</td>
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<td>Van Doren's Landing</td>
<td>21861 Russell Road</td>
<td>Kent</td>
<td>98032</td>
<td>253-856-5000</td>
<td>City of Kent</td>
<td>Yes</td>
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<td>Lake Meridian Park</td>
<td>14800 Southeast 272nd Street</td>
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<td>98042</td>
<td>253-856-5000</td>
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<td>Kingsgate Park</td>
<td>116th Ave NE at NE 140th</td>
<td>Kingsgate</td>
<td>98034</td>
<td>206-205-3661</td>
<td>King County</td>
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<td>Juanita Beach Park</td>
<td>9703 Northeast Juanita Drive</td>
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<td>98034</td>
<td>425-587-3349</td>
<td>City of Kirkland</td>
<td>Yes</td>
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<td>O.O. Denny Park</td>
<td>10232 Holmes Point Drive NE</td>
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<td>98034</td>
<td>425-820-4358</td>
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<td>Lundeen Park</td>
<td>10020 Lundeen Park Way</td>
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<td>98258</td>
<td>425-334-1012</td>
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<td>Harry Todd Park</td>
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<td>98048</td>
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<td>South 3707 Zephyr Road</td>
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<td>North Lynnwood Neighborhood Park</td>
<td>18510 44th Avenue West</td>
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<td>98037</td>
<td>425-670-5732</td>
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<td>Martha Lake County Park</td>
<td>16300 E Shore Dr</td>
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<td>98037</td>
<td>425-741-8357</td>
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<td>Lynddale Park</td>
<td>18927 72nd Avenue West</td>
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<td>98036</td>
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<td>Lake Wilderness Park</td>
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<td>Maple Valley</td>
<td>98038</td>
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<td>City of Maple Valley</td>
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<td>Park</td>
<td>Address</td>
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<td>Zip</td>
<td>Phone</td>
<td>Park Department</td>
<td>Shelter</td>
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<td>Jennings Park</td>
<td>6915 Armar Road</td>
<td>Marysville</td>
<td>99270</td>
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<td>City of Maryville</td>
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<td>Mercerdale Park</td>
<td>77th SE and SE 32nd</td>
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<td>98040</td>
<td>206-275-7873</td>
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<td>Luther Burbank Park</td>
<td>2040 84th Avenue Southeast</td>
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<td>98040</td>
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<td>Mercer Island Ltd Park</td>
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<td>City of Mercer Island</td>
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<td>Clarke Beach Park</td>
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<td>City of Mercer Island</td>
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<td>Sky River Park</td>
<td>818 Village Way</td>
<td>Monroe</td>
<td>98272</td>
<td>360-863-4559</td>
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<tr>
<td>Mukilteo Lighthouse Park</td>
<td>609 Front Street</td>
<td>Mukilteo</td>
<td>98275</td>
<td>425-263-8180</td>
<td>City of Mukilteo</td>
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<td>Raab Park</td>
<td>18349 Caldart Ave NE</td>
<td>Poulsbo</td>
<td>98370</td>
<td>360-779-9898</td>
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<tr>
<td>DeCoursey Park</td>
<td>1800th Block of 7th Avenue SW</td>
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<td>98372</td>
<td>253-841-5457</td>
<td>City of Puyallup</td>
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<td>Wildwood Park</td>
<td>1101 23rd Avenue Southeast</td>
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<td>98372</td>
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<td>Clark's Creek</td>
<td>1700 12th Avenue Southwest</td>
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<td>98372</td>
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<td>Anderson Park</td>
<td>7802 168th Avenue Northeast</td>
<td>Redmond</td>
<td>98052</td>
<td>425-556-2300</td>
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<td>Grass Lawn Park</td>
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<td>425-556-2300</td>
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<td>Marymoor</td>
<td>6046 West Lake Sammamish Parkway Northeast</td>
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<td>98052</td>
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<td>Farrell-McWhirter Park</td>
<td>19545 Redmond Road</td>
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<td>Coulon Beach Park</td>
<td>1201 Lake Washington Blvd North</td>
<td>Renton</td>
<td>98056</td>
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<td>Philip Arnold Park</td>
<td>720 Jones Avenue South</td>
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<td>Jones Park</td>
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<td>Pine Lake Park</td>
<td>228th Ave SE at SE 24th Street</td>
<td>Sammamish</td>
<td>98075</td>
<td>425-295-0730</td>
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<td>Gas Works Park</td>
<td>2101 North Northlake Way</td>
<td>Seattle</td>
<td>98103</td>
<td>206-684-4081</td>
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<td>Lincoln Park</td>
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<td>1702 Alki Ave Southwest</td>
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<td>98116</td>
<td>206-684-4081</td>
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<td>Carkeek Park</td>
<td>950 Northwest Carkeek Park Road</td>
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<td>Golden Gardens</td>
<td>8499 Seaview Pl NW</td>
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<td>98117</td>
<td>206-684-4081</td>
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<td>Richmond Beach Saltwater Park</td>
<td>2021 Northwest 190th Street</td>
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<td>Richmond Beach Community Park</td>
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<td>Silverdale Waterfront Park</td>
<td>3337 NW Byron Street</td>
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<td>98383</td>
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<td>Willis Tucker Park</td>
<td>6705 Puget Drive</td>
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<td>Flowing Lake Park</td>
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<td>360-568-2274</td>
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<td>Hill Park</td>
<td>1610 Park Avenue (on Blackman's Lake)</td>
<td>Snohomish</td>
<td>98290</td>
<td>360-563-2633</td>
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<td>Pitchuck Park</td>
<td>169 Cypress Avenue</td>
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<td>Spanaway Park</td>
<td>14905 Gus Bresemann Road South</td>
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<td>98387</td>
<td>253-798-4177</td>
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<td>Manito Park</td>
<td>E 17th Avenue</td>
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<td>99203</td>
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<td>Sky Prairie Park</td>
<td>8501 N Nettleton Ct</td>
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<td>99208</td>
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<td>1100 W Eastmont</td>
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<td>99208</td>
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<td>Millwood Park</td>
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<td>Terrace View Park</td>
<td>E 13525 24th Avenue</td>
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<td>99216</td>
<td>509-688-0300</td>
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<td>Park</td>
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<td>City</td>
<td>Zip</td>
<td>Phone</td>
<td>Park Department</td>
<td>Shelter</td>
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<td>15610 Marine Drive</td>
<td>Stanwood</td>
<td>98292</td>
<td>360-652-7992</td>
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<td>Point DeSance Park</td>
<td>5400 North Pearl Street</td>
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<td>98407</td>
<td>253-305-1010</td>
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<td>5500 South Sheridan Avenue</td>
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<td>253-305-1010</td>
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<td>Tillow Park</td>
<td>8425 8th Avenue</td>
<td>Tacoma</td>
<td>98465</td>
<td>253-305-1010</td>
<td>City of Tacoma</td>
<td>Yes</td>
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<td>Cottage Lake Park</td>
<td>NE Woodinville-Duvall Road &amp; 188th NE</td>
<td>Woodinville</td>
<td>98072</td>
<td>206-205-5275</td>
<td>King County</td>
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</table>
If you would like to invite teachers to your reunion, Reunions With Class, Inc. will provide you with the invitations (see attached sample).

The committee is responsible for obtaining the teachers’ addresses and mailing the invitations. Reunions With Class will send you as many copies of the invitation as you need.

We reduce the cost for the teachers’ dinners to $35 per person. *If the teacher chooses only to attend for the social hour, there is no cost.

Please complete and return this form by the date indicated on the Committee Task List at the front of this chapter if you will be inviting any teachers.

Do you want to invite the teachers to: □ Entire Weekend □ Banquet Night Only

The committee will host the teachers’ dinners: □ Yes □ No

Note: If the committee plans to cover the cost of the teachers’ dinners, please indicate how you plan to pay this expense: ________________________________

How many invitations would you like? ___________________________

Which committee member shall we send them to? __________________________
Please join us in celebrating
Interlake High School - Class of 1997
Ten Year Reunion!

To One of Our Favorite Teachers:

We are celebrating our 10 year reunion with good times and great memories and we would love it if you could join us! We have already received an outstanding response from classmates and the icing on the cake would be to have you included in the good times with us. You are part of the memories we share from high school and have helped shape who we are today.

You'll be missed if you aren't there, so come and see what ever happened to the Class of '97!

Class of '97 Reunion Committee

Saturday, September 8, 2007
Reunion Celebration
6:00 p.m. - 11:00 p.m.
6:00 p.m. Social Hour
7:30 p.m. Reception Buffet
Red Hook Brewery
14300 Northeast 145th Street
Woodinville

Attire: Dressy Casual

-------------------------------
Interlake High School - Class of ‘97 Reunion
Faculty Registration Form

Name: _____________________________________________
Address: ______________________________________________
Phone: _____________________________________________

☐ Will attend social hour only Saturday night   Number attending _____ .......................... No Charge
☐ Will attend dinner Saturday night   Number attending _____ x $35 per person ....................... $____

Please respond by August 20, 2007. Questions, call Reunions With Class, Inc. at (800) 954-1044

Mail to: Interlake ’97 PO Box 40527, Bellevue, WA 98015

Make checks payable to Reunions With Class, Inc.
There are a few alumni directory websites that should be monitored by the committee. After research is complete and you have your received your various reports, it is the committee’s responsibility to monitor these sites for new sign-ups and notify anyone listed on these sites who appears on the RWC “Lost” list. View the Reunions With Class website for the current lost list prior to your reviewing the sites. We recommend this be done on a monthly basis. We’ve provided a checklist for you to keep track of when and who you’ve checked. At the bottom we have listed a sample message that you can use when you email your fellow alum.

<table>
<thead>
<tr>
<th></th>
<th>MyLife.com</th>
<th>Classmates.com</th>
<th>AlumniArchive.net</th>
<th>Facebook.com</th>
<th>Your school’s website</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARCH</td>
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</table>

Dear Classmate,

Our __ year reunion is in the planning stages and we want to hear from you! If you have not already been contacted, please send the following information right away so that we’re sure you receive all the information on our upcoming reunion. Please reply directly to Reunions With Class, the company organizing our reunion, at info@ReunionsWithClass.com

School:
Graduation Year:
First Name:
Last/Maiden Name in High School:
Current Last Name (if different):
Home Address:
City: State: Zip:
Home Phone:
Work Phone:
Email Address:
We look forward to hearing from you soon!

Reunions With Class, Inc. (425) 644-1044 - FAX (425) 644-0691
P.O. Box 40527 Bellevue, WA 98015
email: info@ReunionsWithClass.com
www.ReunionsWithClass.com
CLASSMATES ARE A PHONE CALL AWAY!

We have found that with a little effort on behalf of the committee, attendance will increase dramatically. We encourage the committee to divide up the Calling List and make personal phone calls to your fellow classmates. After all, the more classmates attend, the more successful, fun, memorable and rewarding the reunion will be! (Not to mention getting your committee deposit returned)

Sometimes in our busy lives, people procrastinate or even misplace the invitation. Often people are indecisive and just need a little friendly nudge or bit of encouragement. So start making the calls and boost your attendance!

**Important:** Please make calls by the date indicated on the Committee Task List at the front of this chapter.

**Tips for Calling Your Classmates:**

1. Have the attending list in front of you while making calls. Name-drop attending classmates you think will be of interest to the person you are calling, i.e. “Beverly Smith will be coming, when I talked with her she asked if you were on the list yet, she said she’d love to see you.”

2. Try to get at least one person from each “group” or social circle to attend. From there that person may recruit others from their circle of influence to also participate (or you can then use their name as a draw for others).

3. Spread the excitement of all the plans the committee has put together to make the reunion a ton of fun, i.e. showing the Senior Slide Show.

4. Make one (or more) of your committee meetings “Calling Fests”. Get your committee together around a conference table or dining table, bring out your cell phones and start making the phone calls all together. These are often the best committee meetings with lots of laughs, alumni updates and everyone getting excited about the reunion.

5. Make the “Calling Fest” a competition. Have everyone put $5 or $10 into a kitty. The person with the most registrations taken over the phone at the end of the night gets the kitty. A little friendly competition can make the calling so much more interesting and successful. We had a committee come up with this idea and they surpassed their attendance goals by over 50%! This works! (We will be glad to provide registration forms to you)

6. Divide up the Calling List by those you know or have a connection with to make the calls personal.

7. Mention the alumni coming from out of state. Knowing someone is coming all the way from Germany for the reunion can inspire someone else to participate.
Tips for Responding to Common Questions/Comments from Classmates:

1. “I don’t think we can afford it” – Suggest paying over 2 or 3 months. We are happy to accept installment payments. Suggest the classmate come solo. This immediately cuts the cost by 50%. Half of all classmates at the reunion will be there “alone” so there is no reason to feel awkward about coming without a spouse or guest. Also, your committee may have set aside funds for those facing financial hardship. If so, they may be good candidates for subsidized pricing. Call RWC for details.

2. “I think it costs too much” – Remind them that this is a once-every-decade event that will be a memory for years. Compare the cost to what they may spend taking the family to the movies, going to a concert or going out for a nice dinner – or other things many people do regularly without a thought.

3. “I’ll feel awkward coming alone” - Many singles think they will be the only person unattached at the reunion. This is not the case; again, half of all alumni at your reunion will be there solo. This is definitely not a “couple’s event”. Many people choose this option due to cost or the freedom to spend their time visiting with fellow classmates rather than entertaining a spouse or guest.

4. “I’ll get to the next reunion” - Remind them there will never be another ___ year reunion again. It is a once-in-a-lifetime event. Why wait another 10 years? Who knows what the future holds?

5. “I already see everyone I want to see” - Let them know that there are classmates coming that want to see them. Their participation in the reunion will make someone else’s reunion experience memorable. Don’t miss out on making someone else’s day truly memorable.

6. “How do I sign up to come?” - Classmates can make their reservation online at our website, www.ReunionsWithClass.com. Visa and MasterCard are accepted. (Or take their reservation over the phone while you have them on the phone).

7. “Why should I register ahead of time?” - Registering in advance will save them money! The price goes up 6 weeks prior to the reunion and again at the door, so pre-registration is definitely the way to go.

Most committees make at least two rounds of calls, one earlier and one about 2 weeks prior to the reunion. Many, many people change their mind after initially saying they are not attending – once they find out some of their friends are going, they want to be a part of the fun.

It is very important to finish these calls well before the reunion. We want the most up-to-date and accurate count for the reunion night to ensure enough food, tables, etc.

You will receive the Calling List about 8 weeks before your reunion. If you want to start making phone calls earlier, please contact us to get an advance copy of the Calling List. This extra touch will definitely increase your classmate attendance and it will be fun for you to get a glimpse into the lives of your classmates before the reunion. Your enthusiasm is contagious. Start spreading it around!
Classmates and vendors have an opportunity to advertise to your class in the memory book (or class directory) and on your reunion web page. This is a great way for classmates to let everyone know what they are doing. Local vendors can also advertise and take advantage of reaching out to local, long-time customers.

The reunion committee has an opportunity to raise money by selling ads. Reunions With Class will return 50% of the ad $$ collected in the form of a slush fund for all ads submitted by the committee.

A check for the committee’s portion will be written to the committee chair approximately two weeks after the reunion.

The following page is an example of a solicitation letter you can use to contract for vendor advertising. We have this template and will be happy to email it to you at your request.

Please contact: Susan@ReunionsWithClass.com if you would like a copy of this template sent to you. Susan will fill in the appropriate due date and forward it to you. You will be able to complete the rest of the form and send it to the advertisers of your choice.

Committee procured ads are due by the date indicated on the Committee Task List at the front of this chapter.

### Ad Prices

<table>
<thead>
<tr>
<th>Ad Type</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Card</td>
<td>3½&quot; x 2&quot;</td>
<td>$25</td>
</tr>
<tr>
<td>Half Page</td>
<td>5&quot; x 4&quot;</td>
<td>$75</td>
</tr>
<tr>
<td>Full Page</td>
<td>5&quot; x 8&quot;</td>
<td>$100</td>
</tr>
<tr>
<td>Back Cover (color)</td>
<td>5” x 8”</td>
<td>$200</td>
</tr>
<tr>
<td>Website Link Ad</td>
<td>200 pixels max</td>
<td>$100</td>
</tr>
</tbody>
</table>

(link will appear on your reunion page)
SUPPORT YOUR LOCAL HIGH SCHOOL ALUMNI!

To: Local Vendor (fill in vendor name here)

From: XXXX High School - Class of 19XX Reunion Committee (fill in XX)

Date: Month/Date/Year

Re: Donation/Advertising for Local High School Reunion

The reunion committee is planning our ________ year reunion for __________, 2008. We are coming to you first to offer your company the opportunity to advertise your business to our alumni.

We hope you will take advantage of our targeted market! 85% of alumni and families are local to the area. The memory book includes a class directory that ensures the book to be used repeatedly, while the website has high traffic and will be viewable for 5 months. It’s also a great way to show support of your local community.

Ad Prices

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<td>$100</td>
</tr>
</tbody>
</table>

Payment: We accept Visa and MasterCard. Please make checks payable to Reunions With Class, Inc. Mail payment with camera-ready advertisement by ______________. Camera ready art can be emailed to Ads@ReunionsWithClass.com

Ad Requirements: Advertiser to provide camera-ready artwork for print ads and a logo with URL for website link ad (black & white preferred, book is printed in black & white except for the back cover which is full-color). Questions? Call Reunions With Class at 425-644-1044 x476.

Reunions With Class, Inc. is the only high school reunion planning company in the greater Seattle area, dedicated full-time to meeting the needs of local high school graduates. Please support your local high school alumni!

Company Name___________________________________________Contact _____________

Phone # ___________________________ Email _____________________________

Mailing Address______________________________________________

Advertisement type and description_________________________________________________Cost ______

Visa/MasterCard # _______ _______ - _______ _______ - _______ _______ - _______ _______ Expires

Signature:_________________________________________ Name as it appears on credit card _____________

Please complete this form and send with ad and payment to:
Reunions With Class, Inc. PO Box 40527 Bellevue, WA 98015
Questions, call 425-644-1044

2-23
TABLE CENTERPIECE REQUEST

Each banquet table will have a centerpiece in your school colors. You may choose:

- balloons
- cheerphones with pom-poms
- a combination of \( \frac{1}{2} \) the tables with balloons and \( \frac{1}{2} \) the tables with cheerphones.

Please indicate below which style you prefer for your reunion.

If we do not hear from you by the date indicated on the Committee Task List at the front of this chapter, RWC will choose your table decoration style.

- Balloons
- Cheerphones & Pom-poms
- Combination

\( \frac{1}{2} \) of the tables cheerphones
\( \frac{1}{2} \) of the tables balloons

Note: there are a few venues that do not allow helium. If your selected venue is one of them, we will provide cheerphones/pom-poms
Program Outline

Please briefly describe your plans for the program portion of your reunion. Remember, your program should be approximately 15-20 minutes long and can be as simple or elaborate as you desire. The important thing is that it’s enjoyable. (see chapter 8 for program suggestions). Return to RWC by the date indicated on the Committee Task List at the front of this chapter.

Program to Include: 
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________

Program Contact: __________________________________________________________________________
____________________________________________________________________________________________

Emcees: __________________________________________________________________________________
____________________________________________________________________________________________

Memorabilia Contact: _________________________________________________________________________
Everyone coming to the reunion is somewhat anxious (It's been 10 years or more since they've seen everyone!) so it's nice to have a friendly face welcoming them at the door. As a committee member, make it your job to greet and welcome everyone that attends. During your time as a greeter, please stand near the entrance and welcome your classmates as they come in. You could also have your greeters be faculty members, parents of alumni that were regular chaperones, or someone wearing the school mascot costume. This timetable is based on a reunion start time of 6:30 p.m., please adjust if your reunion starts earlier or later.

Return to Reunions With Class by the date indicated on the Committee Task List at the front of this chapter.

<table>
<thead>
<tr>
<th>Time</th>
<th>Name of Greeter(s) (1 or 2 people at a time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:15 pm</td>
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<tr>
<td>6:30 pm</td>
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<td>6:45 pm</td>
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<tr>
<td>7:00 pm</td>
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<tr>
<td>7:15 pm</td>
<td></td>
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</tbody>
</table>
MUSIC REQUESTS

The committee and classmates can submit song requests on our website which will be forwarded to the DJ. Make sure to give us input so we can do our best to accommodate your class with music you want to hear!

From our website, go to your reunion page and click on the Song Request link. (Note: Chapter 5 has step-by-step instructions on navigating our website and using the features available). We cannot guarantee that every request will be available at the reunion, but the DJ will do his/her best to provide the music your class requests.

Your input is important and it will help enhance your reunion.

Please submit requests by the date indicated on the Committee Task List at the front of this chapter.
The Handout is a program/memento given to everyone who comes to the Reunion Celebration. It includes a welcome to your classmates, provides an agenda of the evening ahead and lists classmates attending the evening.

NOTE: If you have chosen the class directory option as part if the reunion package price, these items are incorporated into the directory.

Attached is a generic handout for you to provide your input and send back to us. The Handout will be printed on neutral colored paper. (See sample in chapter 7)

Here are some additional ideas for your Handout:

- Special Recognitions/Thank Yous
- Local Trivia Questions
- Award Listings
- Details for future events, i.e. school homecoming game

If we haven’t received any information from you by the date indicated on the Committee Task List at the front of this chapter, we will produce the handout using the outline shown in the attached sample.
Family Picnic
Sunday, XXXXXXX, 2008
Time
Park Name
Park Address, City

Bring your own picnic supplies, food, and beverage. No alcohol please. Picnic will be held rain or shine so dress for the weather!
Feel free to bring your own sports equipment such as badminton, volleyball, croquet, or a Frisbee.

Class of 19XX

XXXXXX Year
Reunion Celebration

Date Goes Here
Location Goes Here
Welcome!
Thank you for attending our reunion. We hope that you enjoy renewing friendships and catching up on the last XX years.

6:30 p.m.    Check-in & Social Hour
7:30 p.m.    Class Photo (If applicable)
8:00 p.m.    Buffet Opens
9:00 p.m.    Program
9:30 p.m.    Dancing
Midnight    Goodbyes

TONIGHT’S EMCEE (S)
Please fill in

TONIGHT’S EMCEE(S)
PLEASE FILL IN

REUNION COMMITTEE
We will list names that appear on your committee report
Memory books (if applicable to your reunion), are handed out the evening of the Reunion Celebration to classmates. Below are the items provided in the Memory Book by Reunions With Class, and items we will need from the committee.

If we do not hear from you by the date indicated on the Committee Task List at the front of this chapter, we will choose a cover style from the following samples.

Supplied by Reunions With Class

- Welcome Page Greeting (sample attached, you can change or submit your own)

- Memorial Page Poem (sample attached, you can change or submit your own)

- Two trivia pages from your graduation year (includes music hits, movies, TV shows, cost of living, headlines, sports, misc. statistics)

- Class Directory

- Classmate Catch-Ups (Alumni Biographies)

- Miscellaneous filler pages if needed (includes poems, cartoons, vintage advertisements, etc.)

Needed From Committee

- Cover design, either choose one of the options included in this chapter or provide your own camera ready art and your preferred ink colors

- Optional: the committee can provide up to two additional pages. For example: alma mater, fight song, class motto, a map showing where classmates live by state (RWC can provide this), a thank you to those who donated door prizes or did something “extra” for the reunion.
MEMORY BOOK DETAILS

Preferred ink colors on cover: __________________________________________
(Two color ink printed on white cover stock)

Cover design/concept: (Note: If nothing is submitted by the date indicated on Committee Task list at the
front of this chapter, Option 1 design attached will be used)

☐ Option 1
☐ Option 2
☐ Option 3
☐ Our Own Design is attached

Welcome greeting: (Submit only if you wish to change the standard greeting that follows)

☐ Revised greeting attached

Memorial page poem: (Submit only if you wish to change the standard poem that follows)

☐ Revised poem attached

Miscellaneous Committee Pages:

Page 1 ________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Page 2 ________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Tonight you will celebrate the friendships and memories that have shaped your lives.

We wish you a most enjoyable and unforgettable experience at your reunion...

P.O. Box 40527
Bellevue, WA 98015
(425) 644-1044
(800) 954-1044
Visit us at www.reunionswithclass.com
Tonight you will celebrate the friendships and memories that have shaped your lives.

We wish you a most enjoyable and unforgettable experience at your reunion...

P.O. Box 40527
Bellevue, WA 98015
(425) 644-1044
(800) 954-1044
Visit us at www.reunionswithclass.com

SHOREWOOD HIGH SCHOOL
Class of 1987
Twenty Year Reunion
August 18, 2007
Tonight you will celebrate the friendships and memories that have shaped your lives...

We wish you a most enjoyable and unforgettable experience at your reunion...

Visit us at www.reunionswithclass.com
Dear Classmate,

The Reunion Committee would like to thank each of you for coming to the reunion. We hope all of you enjoy rekindling friendships, catching up on events over the past 20 years, and reminiscing on the good times we had in ‘85. We will miss those of you who couldn’t make it this year. We look forward to seeing you at our next reunion!

Our wish to all of you is for happiness, health, and many more years of friendships and fond memories.

Welcome Back Class of 1985

Your Reunion Committee
Jane Anderson
Bob Brown
April Carson
Ted Davis
Ken Walters

In Memoriam

So many things have happened
Since they were called away.
So many things to share with them
Had they been left to stay.
And now on this reunion day,
Memories do come our way,
Though absent, they are ever near,
Still missed, remembered, always dear.

Author Unknown

Mark Brown
Deborah Huestis
Ronald Manney
Jim Murray

These names were submitted by family members & classmates.
We cannot assume responsibility should this information be incorrect.